

Parents Information

Pre-College Summer Studio, Summer 2010

IMPORTANT PROGRAM DATES

Sunday, June 27, 2010

10:00 AM – 1:00 PM: We will be moving *Summer Studio* resident participants into the Residence Hall between the hours of 10:00 AM and 1:00 PM. Prior to this you will have received directions to the Residence Hall. Room assignments and check-in will be coordinated by the Resident Coordinator and Resident Assistants.

1:00 – 2:00 PM: All participants and parents/guardians are welcome to the kick-off luncheon in the atrium of the Museum School's main building at 230 The Fenway.

2:00 – 4:00 PM: Orientation – All Students. Immediately following lunch, students will gather for orientation. No parents please.

6:30 PM: Café des Arts will be serving dinner to all residential students.

Monday, June 28, 2010

First day of class. Program begins!

Friday, July 30th, 2010

4:00 – 7:00 PM: Please plan to join us at the SMFA for the *Pre-College Summer Studio* Final Art Exhibition in the Grossman Gallery, Anderson Auditorium and throughout the Fenway building! Guests will have an opportunity to view student work, visit the student studios and meet the instructors, teaching assistants, graduate mentors and support staff.

Saturday, July 31st, 2010

Residents will need to move out of the Residence Hall prior to 12 noon on this day.

VISIT AUTHORIZATION

We support visits from parents/guardians as well as parent-approved visitors. In order to ensure safety and facilitate ease for all involved please follow these basic guidelines.

1. Fill out the "Visit Request Form" with information about all the people who may have permission to visit your son/daughter and submit this information to Continuing Education by May 12th, 2010.
 - ◆ Students may leave campus only in the company of their parent(s) or guardian(s), unless the parent(s) or guardian(s) have provided Continuing Education with written authorization stating otherwise. (Please see the "Visit Request Form" included in this mailing.)
 - ◆ Students receiving visitors will need to sign out if leaving campus, and sign in when returning. There are no overnight guests allowed in the Residents' Hall.
 - ◆ Visits should ideally be scheduled for Saturday and/or Sundays, and should not conflict with the trips and events organized for the program.

2. **To schedule additional visit requests once the program begins, a 24-hour advance notification is mandatory. No exceptions!**
- ◆ To make arrangements for a visit, take your child off campus, or to alter prior arrangements, please call the:

Pre-College Summer Studio Residential Coordinator (Details Forthcoming)

Written authorization for visitors other than parents/guardians should be sent to the Continuing Education Office, 230 The Fenway, Boston, MA 02115, or faxed to 617-369-3679. Include the name and phone number of the party authorized to visit and/or remove student from campus, as well as the parent/guardian signature.

SENDING LETTERS/PACKAGES VIA POST MAIL

When sending mail to your son/daughter please use this address:

**Student's Name
Continuing Education
School of the Museum of Fine Arts
230 The Fenway
Boston, MA 02115**

Please feel free to contact us with any questions or concerns.

Debra Samdperil
Director of Continuing Education
School of the Museum of Fine Arts, Boston
Tel: 617-369-3643 Fax: 617-369-3679
dsamdperil@smfa.edu

Katherine Mitchell
Pre-College Program Coordinator
School of the Museum of Fine Arts, Boston
Tel: 617-369-3636 Fax: 617-369-3679
kmitchell@smfa.edu