



Master of Arts in Teaching, Art Education (MAT) Application Information and Portfolio Submission Form

ADMISSIONS POLICY

Admission of MAT candidates is the responsibility of the Director of Art Education and MAT in Art Education Admissions Committee members who combine the values, goals and perspectives of Tufts University and the School of the Museum of Fine Arts, Boston, in the review process. All acceptances are made over the signature of the Dean of the Tufts University Graduate School of Arts and Sciences. All application materials, including the portfolio, are submitted to Tufts University Office of Graduate Studies. There are two components of the application: 1) The materials that are submitted electronically via www.Embark.com through the Tufts Web site at <http://gradstudy.tufts.edu/> and 2) The portfolio, which is submitted on CD or DVD, with a hard copy of the MAT Portfolio Submission form (see attached).

Acceptance to the MAT Program requires that the baccalaureate degree include a major in visual art or the equivalent. In the event that the applicant demonstrates mature and expert studio work but is deficient in meeting the Massachusetts requirements for licensure in visual art, that candidate is advised of the competencies needed for meeting those requirements. In most cases this may be done through studio course work within the program, but if not, the candidate is advised of the courses needed beyond the program.

DEADLINES

MAT, Art Education Program **February 1 deadline**
International Students **December 30 deadline**

Please note: The MAT, Art Education course work starts in the summer after the application is accepted and before the fall matriculation date. Applications for matriculation into spring semester admission are not accepted.

NO ENTRANCE EXAMINATION REQUIREMENT

The Graduate Record Examination (GRE) is not required for the MAT Program. The portfolio review substitutes for the GRE score.

PERSONAL INTERVIEW

All applicants are required to arrange an interview with the Director of Art Education. Those residing further than two hundred fifty miles away may set up a phone or video-web meeting. Please call 617-369-3613 or email patty.bode@tufts.edu. This meeting is designed to answer applicants' questions, discuss their suitability for the program, including studio background, the feasibility of meeting teacher licensure requirements and their previous experiences with children and adolescents. Applicants are encouraged to set up this meeting well in advance of submitting application materials.

APPLICATION MATERIALS

Applicants to the MAT, Art Education Program must submit both components of the application materials: electronic materials and also mail-in portfolio materials. The electronic component is submitted online through www.Embark.com. In addition to the electronic component, applicants must send a portfolio (see strict specifications below) and a hard copy of the Tufts University Graduate Studies Financial Aid form via surface mail to Tufts Office of Graduate Studies.

ELECTRONIC MATERIALS

Requirements of the Tufts Graduate Studies application include: A personal statement, a personal interview, a recommended grade point of 3.0 or higher, undergraduate and prior graduate level transcripts, resume, and three letters of recommendation. These materials are submitted electronically via www.Embark.com.

Be sure to complete the following:

- 1 Completed Tufts Graduate Application
- 2 Three letters of recommendation
- 3 A personal statement describing your vision to become an art teacher. Describe experiences, including inspiring individuals or events that motivated you to take this path.
- 4 Résumé
- 5 One official copy of all transcripts
- 6 \$75 application fee

HARD COPY MATERIALS

Hard copies of the following materials must be sent to Tufts:

- 1 Portfolio on CD or DVD
- 2 MAT Portfolio Submission form (see attached)
- 3 Portfolio Inventory. Submit as a list with a complete description of each piece: title, date, dimensions, material/medium.
- 4 Tufts University Graduate Studies Financial Aid form

Materials should be mailed to: **Tufts University, Office of Graduate Studies, Ballou Hall, 1st floor, Medford, MA 02155**

PORTFOLIO REQUIREMENTS

You must include a Portfolio Inventory with your portfolio. The portfolio inventory list is a complete description of each piece: title, date, dimensions, material/medium. *Please note: Slides are no longer accepted.*

Preparing Your Electronic Portfolio (still imagery)

- You may submit a CD or DVD showing 10–20 recent examples of your artwork.
- All images must be submitted as individual JPEGs or in a non-timed PowerPoint. Do not send original work.
- All JPEGs file names must list your last name, first name, and then a two-digit number that corresponds with your portfolio inventory list (for example: SmithJohn01.jpg).
- Each image file must be no larger than 2MB and in cross-platform format (both Apple Macintosh and PC compatible).
- Test your disc before sending and include only those files that you wish to be reviewed.

Preparing a Time-Based Portfolio (video, film, animation, performance, and installation work)

- We accept DVDs that are finalized in QuickTime (preferred), MPEG, or Flash files and in cross-platform format (both Apple and PC compatible).
- Titles of the piece(s) and your name must be included in the introduction of your work on the DVD.
- Include a brief description of the DVD, what part you took in it, and when it was created in your portfolio inventory list.
- If a piece is a collaborative work, briefly explain your contribution in your portfolio inventory list.
- Limit time-based presentations to no longer than 10 minutes.

PORTFOLIO SUBMISSION FORM

See attached MAT Portfolio Admissions form. A hard copy must accompany your portfolio.

FINANCIAL AID

Financial Aid is offered to MAT, Art Education students through Tufts University. Financial aid is not available to MAT students through the SMFA. International students are not eligible for federal loans or work-study, and but international students may still apply for Tufts University financial aid with the Tufts University Graduate Studies Financial Aid form. International students may also apply for private loans that are not U.S. government-based.

MAT students apply directly to Tufts for Financial Aid through two different procedures described below:

- Tufts University Graduate Studies Financial Aid form. To apply for Tufts Graduate Studies Department-based financial awards of partial tuition reductions complete and submit the form located on the Tufts Graduate Studies Web site at http://www.tufts.edu/gradstudy/webcm/docs/admissions_finAidApplication.pdf *Mail a hard copy of this form with your portfolio materials.*
- If you wish to apply for state or federal assistance, including student loans you must complete the Free Application for Federal Student Aid form (FAFSA) available at www.fafsa.ed.gov. Complete your financial aid applications as soon as possible. You may seek additional financial aid information on state and federal assistance and student loans through the Tufts Student Financial Services. They can be reached by phone at: 617-627-2000 or by emailing: studentservices@ase.tufts.edu. This office administers all state and federal aid programs.

ADDITIONAL
REQUIREMENTS

- Personal Interview
- Financial Aid Form (see attached instructions)

TEACHING
LICENSE SURVEY

This information is optional and will not affect admissions decisions. You may also change your mind after you are admitted:

- I am interested in pursuing the Massachusetts Visual Art Teaching License for grades PK–8.
- I am interested in pursuing the Massachusetts Visual Art Teaching License for grades 5–12.
- I am undecided about which grade level Massachusetts Visual Art Teaching License I want to pursue.

SIGNATURE

Signature: _____ Date: _____